

PSB

8 March 1968

MEMORANDUM FOR: Director of Central Reference Service

SUBJECT: Monthly Report of Activities for Document and
Pictorial Services Division, February 1968

FILM SECTION, PICTORIAL SERVICES BRANCH

The USS Maddox, 1964

The Film Section coordinated efforts to supply ONI with a translation of a segment of a North Vietnamese propaganda film describing the actions of the USS Maddox on 4 August 1964 in the Tonkin Gulf. FBIS screened our film, "American Aggressors Were Duly Punished," and provided the translation to the requester.

"Victory At Dien Bien Phu"

Agency Vietnam Affairs staff members viewed this North Vietnam-produced film to study the differences and similarities between North Vietnamese tactics used in the battle at Dien Bien Phu and at Khe Sanh.

"Report From Vietnam"

This CBS News Special, narrated by Walter Cronkite, was taped off-the-air on 27 February and screened the next day by personnel scheduled for assignment in Vietnam, who are currently attending the Vietnam Orientation Course.

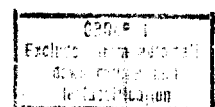
"True Sons of the People"

Eleven prints of the Soviet documentary, "True Sons of the People," (see January 1968 report) were supplied for detailed analysis by Agency and USIB requesters.

Support to DD/P Stations Overseas

Ninety-five films covering training, tradecraft, and feature film subjects were loaned to DD/P Stations overseas.

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Examples of Other Service Activities

Intellofax Listings were provided to Agency analysts as follows:

<u>COUNTRY</u>	<u>INTEREST</u>	<u>OFFICE</u>
China	Political, Economic, Geographic	CRS
Greece, Cyprus	General Area	OCI
Paraguay	General	OCI

STATISTICAL SUMMARY (FILM SECTION, PSB)

Acquisitions

Film Prints	158
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Processing

Films Analyzed	41
Videotapes Analyzed	5

Motion Picture Prints and Titles

<u>Accessioned</u>		<u>Total On Hand</u>
Prints	131	15,213
Titles	27	9,302
Total Films in Intellofax System		21,013

Services

	<u>CIA</u>	<u>Non-CIA</u>	<u>TOTAL</u>
Requests	299	59	358

Motion Picture Activity

Films Shown	111
Films Loaned	292
Intellofax References	19
Equipment Loans and Technical Assistance	27

PHOTO SECTION, PICTORIAL SERVICES BRANCH

In response to a request from the Office of Security, our photographers took approximately 300 aerial photographs from a helicopter of the various buildings in the metropolitan area occupied by Agency personnel.

STATISTICAL SUMMARY (PHOTO SECTION, PSB)

<u>Requests</u>	<u>CIA</u>	<u>Non-CIA</u>	<u>TOTAL</u>
	585	355	940

Photographs Supplied

From CIA Collection	5,561	12,560	18,121
From DIA IR's	<u>10,826</u>	<u>52</u>	<u>10,878</u>
Total	16,387	12,612	28,999

Crash Lab Production

Negatives (New)	475
Prints	2,457
Agency Photographer Assignments	13
Negatives Accessioned	1,904
Negatives Pulled and Filed	17,196
CSLT's Handled	2
Prints Produced - CSLT's	155

Graphics Coordinator Correspondence

Incoming	83
Outgoing	81

Photographs Received by Source

DD/P	2,113
CS/NY	1,439
Graphics Program	1,950
Other	<u>4,374</u>
	9,876
DIA/IR Attachments (1,370 IR's)	<u>23,376</u>
Total	33,252

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Photographs Disseminated for ISG Area Divisions

USSR	3,982
FE/PAC	1,076
NE/A	395
WH	130
Europe	<u>1,411</u>
Total	6,994

DOCUMENT LIBRARY BRANCH

Briefings

At the request of USSR Division, [] briefed a new analyst of the Economic and Military Branch on the functions of the SI Library. 25X1

[] DCI/NIPE, was briefed by [] on the storage and retrieval systems of the Document Library. 25X1

[] briefed five analysts from OER on the Document Library. 25X1

Tour of NPIC Library

[] toured the Library at NPIC on 28 February, visiting [], Librarian, [] Classification Branch, and the Repository, where requests and mailing procedures were reviewed. 25X1
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25X1

Microfilm Section

The new 35 mm Step and Repeat Camera using MIL D aperture cards was put into use as of 19 February. The old 16 mm Camera and MIL E aperture card system have been discontinued.

Statistics

As requested by the Director of CRS, a count was made of the backlog of outstanding requests for documents from other agencies. The January figure was 1,033; the February figure was 1,257; an increase of 21.6 percent.

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TOP SECRET Files

The TOP SECRET document files, consisting of 16 cabinets, were transferred from CTSC to DLB. An inventory and reorganization of the contents is currently being made.



Chief, DPSD, CRS

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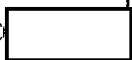
Attachment

DLB Statistical Summary

Distribution:

- Original and 1 - Addressee (thru PMS)
- 1 - C/DSG
- 1 - C/DLB
- 2 - C/PSB
- 1 - C/TSS
- 1 - DPSD Monthly Report file
- 1 - DPSD Black Book
- 1 - Chrono

CRS/DPSD



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S-E-C-R-E-T

ATTACHMENT

Approved For Release 2006/11/13 : CIA-RDP78-04546A000600040013-0

DOCUMENT AND PICTORIAL SERVICE DIVISION

DOCUMENT LIBRARY BRANCH

MONTHLY STATISTICSMONTH February 1968

A. <u>PROCESSING</u>	<u>COLLATERAL</u>	<u>NON-COLLATERAL</u>	<u>TOTAL</u>
Hard Copy Filed	<u>4,668</u>	<u>50,863</u>	<u>55,531</u>
Cumulated Totals	<u>6,055,191</u>	<u>X</u>	<u>6,055,191</u>
Aperture Cards Filed	<u>24,298</u>	<u>X</u>	<u>24,298</u>
Cumulated Total	<u>4,985,548</u>	<u>360,367</u>	<u>5,345,915</u>
Reels of Film Filed	<u>0</u>	<u>43</u>	<u>43</u>
Cumulated Total	<u>12,567</u>	<u>X</u>	<u>X</u>
Source Cards Filed	<u>10,810</u>	<u>X</u>	<u>10,810</u>
Cumulated Total	<u>5,492,806</u>	<u>X</u>	<u>5,492,806</u>
Documents Microfilmed	<u>20,587</u>	<u>38,260</u>	<u>58,847</u>
Total Pages	<u>83,371</u>	<u>57,248</u>	<u>140,619</u>
Average Pages	<u>4</u>	<u>1 1/2</u>	<u>X</u>
Reels of Film Processed	<u>453</u>	<u>15</u>	<u>468</u>
Total Footage of Microfilm Processed	<u>45,300</u>	<u>500</u>	<u>46,800</u>
Total Acti-film Cards Produced	<u>136</u>	<u>X</u>	<u>136</u>
Aperture Cards Mounted	<u>24,253</u>		<u>24,253</u>
*Extra Copies Destroyed	<u>600</u>	<u>28,000</u>	<u>28,600</u>
IBM cards processed by DARE	<u>12,446</u>	<u>X</u>	<u>12,446</u>
5x8 cards processed by DARE	<u>24,063</u>	<u>X</u>	<u>24,063</u>
DARE enlargements intellofax first page	<u>7,650</u>	<u>X</u>	<u>7,650</u>
Intellofax print out	<u>4,927</u>	<u>X</u>	<u>4,927</u>
Number of documents handled by DARE	<u>3,112</u>	<u>X</u>	<u>3,112</u>

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A. <u>PROCESSING (Continued)</u>	<u>COLLATERAL</u>	<u>NON- COLLATERAL</u>	<u>TOTAL</u>
Boxes of Documents FORWARDED to Records Center Retired	<u>16</u>	<u>0</u>	<u>16</u>

B. SERVICES

<u>Library Section</u>	<u>AGENCY</u>	<u>NON- AGENCY</u>	<u>TOTAL</u>
Documents			
Collateral	<u>3,675</u>	<u>344</u>	<u>4,009</u>
Non-Collateral	<u>8,170</u>	<u>220</u>	<u>8,390</u>

Microfilm Section

LDX

Outgoing 54 Messages 264 Pages

Incoming 13 Messages 95 Pages

Number of Pages Reproduced	<u>Collateral</u>	<u>Non- Collateral</u>	<u>Total</u>
5 Quadrant Printers	<u>30,145</u>	<u>2,794</u>	<u>32,939</u>
2 Photostat Machines	<u>20</u>	<u>X</u>	<u>20</u>
2 Xerox 914 Printers	<u>19,215</u>	<u>13,817</u>	<u>33,032</u>
1 Itek Printer	<u>1,694</u>	<u>X</u>	<u>1,694</u>
1 Copytron	<u>4,285</u>	<u>X</u>	<u>4,285</u>
2 Loadstar Printers	<u>X</u>	<u>40</u>	<u>40</u>
2 3M-400 Printers	<u>X</u>	<u>117</u>	<u>117</u>
Total Prints	<u>55,359</u>	<u>16,768</u>	<u>72,127</u>

Search Section

*Requests Received	<u>4,626</u>	<u>818</u>	<u>5,444</u>
Requests Searched	<u>913</u>	<u>818</u>	<u>1,731</u>
*Telephone Inquiries	<u>356</u>	<u>247</u>	<u>603</u>

B. SERVICES (Continued)

<u>Search Section (Continued)</u>	<u>Collateral</u>	<u>Non- Collateral</u>	<u>Total</u>
Requests Serviced for IAS	<u>860</u>	<u>232</u>	<u>1,092</u>
Requests Analyzed and Referred	<u>3,166</u>	<u>35</u>	<u>3,201</u>
Documents Procured from Other Agencies	<u>926</u>	<u>16</u>	<u>942</u>
Documents Supplied to Other Agencies	<u>537</u>	<u>220</u>	<u>757</u>
Documents Procured - Intra-Agency (NPIC)	<u>X</u>	<u>187</u>	<u>187</u>

*Calls are for information and are included in Requests Received.

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FILM SECTION
MONTHLY REPORT
FEBRUARY 1968

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Examples of Other Service Activities

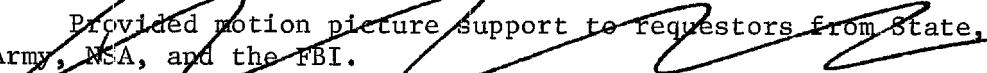
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Paraguay	General	OCI

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Examples -- continued

Provided motion picture support to requestors from State,
Army, NSA, and the FBI.



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